

**MINUTES OF THE PARKLAND COMMUNITY LIBRARY  
BOARD OF DIRECTORS MEETING**

November 14, 2019, at 7:00 p.m. at Springhouse Middle School

Present: Barry Cohen, Nancy Holler, Bob Fager, Lynn Feldman, Lynne Harakal, Kathy Osmond, Carrie Nedick, Karen Ramsey, architect, Debbie Jack, Executive Director and Kim Wagner, staff.

**PRESIDING:** Barry Cohen

**CALL TO ORDER:** 7:02 p.m.

**EXPANSION PROJECT:**

The Board reviewed the preliminary project budget as submitted by Karen Ramsey. Karen Ramsey then reviewed the preliminary floor plans for expansion with the Board.

Nancy Holler made a motion to approve the preliminary floor plans as presented by Karen Ramsey. Lynne Harakal seconded the motion and the preliminary floor plans as presented by Karen Ramsey were unanimously approved.

**EXECUTIVE DIRECTOR'S ORAL:**

Debbie Jack stated that since Windows 7 will no longer be supported, the library must migrate to Windows 10 operating systems. Debbie requested to re-appropriate a portion of the author funds to replace all staff computers estimated at approximately \$8,700. Kathy Osmond made a motion to re-appropriate a portion of the author funds to replace all staff computers. Nancy Holler seconded the motion and it was unanimously approved.

**RESIGNATION:** Frank Motaka previously tendered his resignation as a member of the Board of Directors.

**In Recognition and Profound Appreciation of Distinguished  
Service by  
Frank Motaka**

**WHEREAS** Frank Motaka joined the Parkland Community Library Board of Directors in October 2015, and has served with distinction through September 2019.

**WHEREAS** Frank Motaka was a dedicated book sale committee leader and helped organize and implement the Friends of the Parkland Community Library's annual book sale.

**WHEREAS** Frank Motaka served faithfully on both the Nominating and Human Resources committees and became the sole member of the refreshment committee, always giving us sustenance at every board meeting.

**WHEREAS** Frank Motaka's love of the library and reading made a true difference in the lives of the Parkland community.

**BE IT RESOLVED** that the Parkland Community Library Board of Directors formally acknowledges and extends its profound appreciation to Frank Motaka for his sustained contribution to the Parkland Community Library and honors his four years of exemplary dedication and service to the Parkland Community Library.

Motion made by Barry Cohen to approve the foregoing Resolution. Kathy Osmond seconded the motion, and it was unanimously approved.

**MOTION FOR APPROVAL OF MINUTES:**

Lynne Harakal made a motion to approve the September 26, 2019, minutes. Nancy Holler seconded the motion, and the September 26, 2019, minutes were unanimously approved.

Lynne Harakal made a motion to approve the October 24, 2019, minutes. Nancy Holler seconded the motion, and the October 24, 2019, minutes were unanimously approved.

**TREASURER'S REPORT:** Lynne Harakal

1. Lynne Harakal made a motion that all donations received by the library be deposited into the building expansion project line, unless otherwise specified by the donor. Lynn Feldman seconded the motion and it was unanimously approved.
2. Lynne Harakal made a motion to accept the September 2019 Financial Statement. Barry Cohen seconded the motion and the September 2019 Financial Statement was unanimously accepted.
3. Lynne Harakal made a motion to accept the October 2019 Financial Statement. Barry Cohen seconded the motion and the October 2019 Financial Statement was unanimously accepted.

The Board meeting adjourned at 9:57 p.m.

The next Board meeting will be held on December 19, 2019, at Springhouse Middle School. The meeting will begin at 7:00 p.m. with refreshments beginning at 6:30 p.m.

Respectfully submitted,  
Lynn Feldman, Secretary