MINUTES OF THE PARKLAND COMMUNITY LIBRARY
BOARD OF DIRECTORS MEETING

January 23, 2020, at 7:00 p.m. at Parkland Community Library


PRESIDING: Barry Cohen

CALL TO ORDER: 7:04 p.m.

MOTION FOR APPROVAL OF MINUTES:
Bob Bold made a motion to approve the December 19, 2019, minutes. Kathy Osmond seconded the motion, and the December 19, 2019, minutes were unanimously approved.

Bob Bold made a motion to approve the January 17, 2020, minutes. Kathy Osmond seconded the motion, and the January 17, 2020, minutes were unanimously approved.

TREASURER’S REPORT: Bob Fager
Bob Fager made a motion to accept the December 2019 Financial Statement. Bob Bold seconded the motion and the December 2019 Financial Statement was unanimously accepted.

EXPANSION PROJECT: Barry Cohen
Debbie Jack is working on relocation plans during the construction period.

The trees on the north side of the library building will be removed shortly by South Whitehall Township and a tree service.

NEW BUSINESS:

1. Introduction of Sharon Geroulo and Brandon Bartholomew of BB&T. They discussed financing of the expansion project and various options and documentation that would be required of the library once the bids have been received and costs are known.

2. Motion made by Kathy Osmond to have Barry Cohen, President; Robert F. Fager, Jr., Treasurer; Carol Lynne Harakal, Assistant Treasurer; and Kim Wagner, Finance Manager, as authorized signers for the Parkland Community Library Account with American Century Investments, with 2 of the authorized signers named above required on any documentation of American Century Investments. Motion seconded by Carrie Nedick and approved by all.
EXECUTIVE DIRECTOR ORAL:

1. Debbie Jack updated the Board on her meeting with MMS Consultants.
2. Debbie presented the updated library logo to the Board and received favorable responses.

FUNDRAISING COMMITTEE: Carrie Nedick

The Committee met and started discussing a Capital Campaign. Next step is to form a Steering Committee.

NOMINATING COMMITTEE: Barry Cohen

It is the recommendation of the Committee to appoint Lisa Luciano to the open Board position. Barry Cohen made a motion nominating Lisa Luciano as the newest Board member to fill the vacancy created by the resignation of Frank Motaka. She will be the North Whitehall Township representative effective at the February 2020 meeting. Bob Bold seconded the nomination of Lisa Luciano for the Board position and it was unanimously approved.

The Board meeting adjourned at 8:23 p.m.

The next Board meeting will be held on February 27, 2020, at the library.

Respectfully submitted,
Bob Fager, Acting Secretary
MINUTES OF THE PARKLAND COMMUNITY LIBRARY
BOARD OF DIRECTORS SPECIAL MEETING

January 17, 2020, at 5:00 p.m. at Parkland Community Library


PRESIDING: Barry Cohen

CALL TO ORDER: 5:03 p.m.

EXPANSION PROJECT:

The Board received the Construction Management Proposal dated January 10, 2020, from Boyle Construction, Inc. Carrie Nedick made a motion to approve the Construction Management Proposal dated January 10, 2020, as submitted by Boyle Construction, Inc. Nancy Holler seconded the motion and the Construction Management Proposal dated January 10, 2020, as presented was unanimously approved.

The Board meeting adjourned at 5:10 p.m.

Respectfully submitted,
Kathy Osmond, Acting Secretary