

**MINUTES OF THE PARKLAND COMMUNITY LIBRARY  
BOARD OF DIRECTORS MEETING**

June 25, 2020, at 7:00 p.m. by Zoom Video Communications

Present: Barry Cohen, Nancy Holler, Bob Fager, Lynn Feldman, Lynne Harakal, Kathy Osmond, Carrie Nedick, Bob Bold, Lisa Luciano, Debbie Jack, Executive Director and Kim Wagner, staff.

**PRESIDING:** Barry Cohen

**CALL TO ORDER:** 7:11 p.m.

Before the start of the meeting, Barry Cohen mentioned three items that have been completed. They are that the project is now under construction, the Lease has been resolved and the library is now open and functioning at the Roma building.

**NEW BUSINESS:**

**PRESENTATION OF BUDGET FOR FISCAL YEAR 2020-2021:** Lynne Harakal

Lynne Harakal presented the 2020-2021 Budget, which included budget explanations and spreadsheet showing income and expenses. Lynne Harakal made a motion to adopt the 2020-2021 Budget as presented. Bob Fager seconded the motion and the 2020-2021 Budget was unanimously adopted.

**HOLIDAY SCHEDULE FISCAL YEAR 2020-2021**

The holiday scheduled was deferred for adoption until the July Board meeting. There was discussion about Good Friday being a floating holiday and the library remaining open. This will be a change when it is presented for adoption in July.

**BOARD MEETING SCHEDULE FISCAL YEAR 2020-2021**

There were two changes made to the schedule as presented. October 2020 Board meeting will be held on October 22, 2020, and the December 2020 Board meeting date will be determined at a later time. Lisa Luciano made a motion to approve the 2020-2021 Board meeting schedule with the foregoing changes. Bob Fager seconded the motion and the 2020-2021 Board meeting schedule was unanimously approved.

**NOMINATING:** Lynn Feldman

Lynn Feldman made a motion to accept all members returning as part of their first three-year term; all officers returning to complete the second year of their current term of office; and all committee chairs remaining in their current positions. Bob Bold seconded the motion and it was unanimously accepted.

**LOAN/LINE OF CREDIT:** Bob Fager

The Finance Committee met to discuss the need for a loan. It was concluded that a loan was not needed, but that a line of credit would better suit the library to cover any unanticipated and unplanned costs for the project. Bob Fager made a motion to continue with Neffs National Bank and explore a line of credit up to \$500,000 to cover any unplanned or unanticipated costs of the project. Bob Bold seconded the motion and it was unanimously approved.

Barry Cohen thanked the Budget & Finance Committee for all of their work on the line of credit.

**UPDATE ON LEASE:**

Nancy Holler made a motion that the library move ahead and accept the Lease Agreement between Parkland Community Library and South Whitehall Township. Lynn Feldman seconded the motion and it was unanimously accepted.

**MOTION FOR APPROVAL OF MINUTES:**

Nancy Holler mentioned one correction to the Minutes of May 23, 2020. Under the Friends report the minutes shall read: The Friends will be investigating the possibility of donating some children's and YA books to a local food bank to give away with the food donations. Bob Bold made a motion to approve the May 23, 2020, minutes with the foregoing amended wording under the Friends report. Lynn Feldman seconded the motion and the amended minutes were unanimously approved.

**TREASURER'S REPORT:** Bob Fager

Bob Fager made a motion to accept the May 2020 Financial Statement. Lisa Luciano seconded the motion and the May 2020 Financial Statement was unanimously accepted.

**ACTION ITEMS:**

Kathy Osmond is pleased on the progress of the library's Strategic Plan.

**COMMITTEE REPORTS:**

**FRIENDS' LIAISON:** Nancy Holler

The Friends have a meeting scheduled with Karen Ramsey to discuss furnishing their area of the library.

Barry Cohen stated that these are exciting times and thanked all Board members for everything they do.

The Board meeting adjourned at 8:16 p.m. on motion of Bob Bold, seconded by Bob Fager.

The next Board meeting will be held on July 23, 2020, at 7:00 p.m.

Respectfully submitted,  
Lynn Feldman, Secretary