

**MINUTES OF THE PARKLAND COMMUNITY LIBRARY
BOARD OF DIRECTORS MEETING**

November 19, 2020, at 7:00 p.m. by Zoom Video Communications

In Attendance: Barry Cohen, Bob Fager, Lynn Feldman, Lynne Harakal, Kathy Osmond, Carrie Nedick,
Lisa Luciano, Lisa Roth

Absent: Nancy Holler

Also Present: Debbie Jack, Executive Director and Kim Wagner, staff

PRESIDING: Barry Cohen

CALL TO ORDER: 7:04 p.m.

MOTION FOR APPROVAL OF MINUTES:

Bob Fager made a motion to approve the October 22, 2020, minutes. Lisa Roth seconded the motion and the October 22, 2020, minutes were unanimously approved.

TREASURER'S REPORT:

Bob Fager made a motion to accept the October 2020 Financial Statement. Lynne Harakal seconded the motion and the October 2020 Financial Statement was unanimously accepted.

The library's 2019-2020 audit was received. The Board was asked if they had any questions on the audit or the IRS Form 990. As there were no questions, Bob Fager made a motion to accept the Audited June 2020 Financial Statement. Barry Cohen seconded the motion and the Audited June 2020 Financial Statement was unanimously accepted.

ACTION ITEMS: Debbie Jack

Debbie Jack indicated that the Trexler Trust Grant is in process and will be applied for this month.

The Gladys Brooks Foundation Grant will be applied for in the spring of 2021.

The Board grant process will be deferred until the December meeting.

EXECUTIVE DIRECTOR ORAL: Debbie Jack

Covid-19

Debbie Jack indicated that the library was closing for browsing and computer appointments for the time being due to the uptick in Covid-19 cases. The library will still offer suite side pick-up.

HR

After consulting with Kathy Osmond, the library has hired Stacy Hortner, as the substitute librarian. This position was created many years ago as a substitute position as part of the reference department to fill in on an as needed basis.

State Aid

The library received notification from Pennsylvania Library Association that the second half of the state budget will be flat-funded for the public library subsidy. What this means is that once the final budget is approved by the Governor, hopefully it will remain flat-funded for the public library subsidy and libraries will receive the balance of their State Aid. We will know more after November 30th.

Annual Report

It was decided to have an Annual Report this year. It is being worked on at this time and will be distributed to all residents by mid-December.

DECEMBER BOARD MEETING:

Bob Fager made a motion to hold the December Board meeting on Thursday, the 17th, at 7:00 p.m. Lynn Feldman seconded the motion and it was unanimously approved.

The Board went into Executive Session to discuss a personnel matter at 7:57 p.m.

The Board came out of Executive Session at 8:20 p.m.

The Board meeting adjourned at 8:20 p.m.

The next Board meeting will be held on Thursday, December 17, 2020, at 7:00 p.m. by Zoom.

Respectfully submitted,
Lynn Feldman, Secretary