

**MINUTES OF THE PARKLAND COMMUNITY LIBRARY  
BOARD OF DIRECTORS MEETING**

September 24, 2020, at 7:00 p.m. by Zoom Video Communications

In Attendance: Barry Cohen, Nancy Holler, Bob Fager, Lynn Feldman, Lynne Harakal, Carrie Nedick, Lisa Luciano, Lisa Roth  
Absent: Kathy Osmond  
Also Present: Debbie Jack, Executive Director

**PRESIDING:** Barry Cohen

**CALL TO ORDER:** 7:08 p.m.

**MOTION FOR APPROVAL OF MINUTES:**

Lynn Feldman made a motion to approve the August 27, 2020, minutes. Lisa Luciano seconded the motion and the August 27, 2020, minutes were unanimously approved.

**TREASURER'S REPORT:**

Bob Fager made a motion to accept the August 2020 Financial Statement. Lynne Harakal seconded the motion and the August 2020 Financial Statement was unanimously accepted.

**NOMINATING:**

Lynn Feldman made a motion to approve the nomination of Lisa Roth to be the Parkland School District representative to the library Board. Bob Fager seconded the motion and the motion was unanimously approved.

**NEW BUSINESS:** Debbie Jack

Debbie Jack presented various furniture selections being considered for the expansion project. The Board offered suggestions and Debbie will do additional comparison shopping. She will report her findings to the Expansion Committee, who will report to the Board at the next meeting.

**EXECUTIVE DIRECTOR ORAL:** Debbie Jack

**Expansion**

Debbie Jack and the contractor are considering how to arrange the electrical boxes to reduce the amount of wiring needed for safety reasons. The inside of the library will be painted gray and we will utilize the existing carpeting.

The next expansion meeting will be on October 20, 2020. The project manager and two staff members will attend, along with the Expansion Committee and any interested Board members.

**Covid-19**

Staff member tested negative.

Library is testing a procedure whereby patrons will receive an email and schedule a pick-up time for their materials.

The returned material will now be held in bins for 7 days before recirculating. This is pursuant to a library study that shows the virus lives on library books for 6 days.

**Grants**

Debbie updated the Board on the status of grants being prepared for submission when due.

The County requested of the State that the RACP Grant be extended and not expire.

**Event**

There will be an author event at Covered Bridge Park sponsored by South Whitehall Township. A library staff member will not attend due to attendance restrictions.

**Website**

Debbie showed the updated website to the Board – looking great! Despite the virus there are a lot of programs and activities offered.

**COMMITTEE REPORTS:****FRIENDS**

Nancy Holler updated the Board about the Friends' focus on organizing their room in the new building.

**FUNDRAISING**

Carrie Nedick reminded the Board that it is important for all Board members to participate in an annual gift.

**NEW BUSINESS**

Lisa Roth made the motion to approve the resolution of appreciation for Bob Bold's service to the Board. Lisa Luciano seconded the motion and the motion was unanimously approved.

The Board meeting adjourned at 8:30 p.m. on motion of Lisa Roth, seconded by Bob Fager.

The next Board meeting will be held on Thursday, October 22, 2020, at 7:00 p.m. by Zoom.

Respectfully submitted,  
Lynn Feldman, Secretary