

**MINUTES OF THE PARKLAND COMMUNITY LIBRARY
BOARD OF DIRECTORS MEETING**

February 25, 2021, at 7:00 p.m. by Zoom Video Communications

In Attendance: Barry Cohen, Nancy Holler, Bob Fager, Lynn Feldman, Lynne Harakal, Kathy Osmond,
Carrie Nedick, Lisa Luciano, Lisa Roth

Absent: None

Also Present: Debbie Jack, Executive Director and Kim Wagner, staff

PRESIDING: Barry Cohen

CALL TO ORDER: 7:05 p.m.

MOTION FOR APPROVAL OF MINUTES:

Lynn Feldman made a motion to approve the January 28, 2021, minutes. Carrie Nedick seconded the motion and the January 28, 2021, minutes were unanimously approved.

TREASURER'S REPORT:

Bob Fager made a motion to accept the January 2021 Financial Statement. Lynne Harakal seconded the motion and the January 2021 Financial Statement was unanimously accepted.

NEW BUSINESS

STRATEGIC PLAN/DIVERSITY: Debbie Jack and Lisa Roth

There was discussion of the diversity webinar attended by Barry Cohen, Lisa Roth and Debbie Jack, and the different ways and ideas to increase diversity, not only on the Board, but staff as well. It was suggested it might be helpful to have an ad hoc committee or teen advisory board for ideas. Lisa Roth volunteered to be the point person. Please send any ideas her way and this will be a standing item on the Board Agenda each month.

Debbie Jack updated the Board on the current Strategic Plan that's in place until 2022, and the 5 goals and current status of each goal.

OLD BUSINESS

BULLYING POLICY: Kathy Osmond

The Board received the Workplace Bullying Policy ahead of the Board meeting. Kathy Osmond made a motion to adopt the Workplace Bullying Policy. Nancy Holler seconded the motion and the Workplace Bullying Policy was unanimously adopted.

EXECUTIVE DIRECTOR ORAL: Debbie Jack

EXPANSION: Debbie Jack updated the Board on the expansion project. There is a walk through scheduled on Tuesday, March 2nd, 2021, with Karen Ramsey, James Schultz and Debbie Jack.

PERSONNEL: Debbie Jack explained that some positions had been unfilled due to the pandemic. The library wishes to rehire a few of these positions, namely a Tech Center Assistant, Shelver and Circulation Assistant. Kathy Osmond made a motion to approve filling these 3 positions. Nancy Holler seconded the motion and it was unanimously approved.

EXPANSION COMMITTEE:

Debbie Jack requested funds in order to purchase needed miscellaneous and incidentals for the expansion. Nancy Holler made a motion to approve an initial budget of \$5,000 for incidentals to be purchased for the library. Bob Fager seconded the motion and it was unanimously approved.

The Board went into Executive Session to discuss a personnel matter at 8:09 p.m.

The Board came out of Executive Session at 9:13 p.m.

The Board meeting adjourned at 9:14 p.m.

The next Board meeting will be held on Thursday, March 25, 2021, at 7:00 p.m. by Zoom.

Respectfully submitted,
Lynn Feldman, Secretary